

November 5, 1970

MEMORANDUM

TO: The Boston Redevelopment Authority

FROM: John D. Warner, Director

SUBJECT: Salary Increases for Employees with November
Pay Anniversary Dates

Attachment A lists 50 employees with November Pay Anniversary dates recommended for salary increases.

Of the 50 employees, 1 noted with a percentage sign (%) is recommended for an increase to bring the Director of Planning up to a comparable salary with the Director of Urban Design; 10 noted with an asterisk (*) - 6 clerical and 4 semi-professional - are recommended for promotion and/or reclassification to fill vacancies and reward superior performance; and 4 noted by a number sign (#) are recommended for reclassification to a higher grade with salary increase equivalent to a step increase.

The cost of these proposed increases amounts to \$514 weekly on the payroll, and it is recommended that all increases be made effective the Monday following each employee's anniversary date.

Attachment B is the appropriate vote.

Attachment A - Salary Increases for employees with November
Anniversary Dates

Attachment B - Vote for Attachment A

Personnel #3 - Salary Increases for Employees with November
Pay Anniversary Dates

RECLASSIFICATION OF EMPLOYEES WITH NOVEMBER EMPLOYMENT ANNIVERSARY DATES TO SALARY RANGE & STEP PLAN AND POSITION CLASSIFICATION PLAN

	Name	Position Class.	G-S	Salary	Review Date	Position Class.	G-S	Salary
1.	% Zeigler, Philip	Dir. Plan. Dept.	16-	\$18,400	11/6/70	Dir. Plan. Dept.	16-	\$19,400
2.	FitzPatrick, Edward	Pers. Officer	15-4	17,185	11/26/62	Pers. Officer	15-5	18,024
3.	Lareau, Paul	Sr. Admin. Asst.	15-3	16,386	5/4/64	Sr. Admin. Asst.	15-4	17,185
4.	Niles, George	Budget Officer	15-3	16,386	5/9/62	Budget Officer	15-4	17,185
5.	Schocken, Thomas	Trans. Pl. Off. III	14-4	15,565	5/1/63	Tr. Plan. Off. III	14-5	16,323
6.	Hong, Richard	Civil Eng. VI	14-4	15,565	11/30/66	Civ. Eng. VI	14-5	16,323
7.	Kuner, Richard	Tr. Plan. Off. II	14-1	13,500	11/3/69	Tr. Plan. Off. II	14-2	14,155
8.	Dinneen, Alice	Office Mgr.	13-2	12,790	5/12/69	Office Mgr.	13-3	13,410
9.	Kassman, Fred	Senior Planner	13-2	12,790	11/10/69	Senior Planner	13-3	13,410
10.	# Fitzsimmons, Joseph	Ch. Accountant	12-6	13,929	5/5/58	Ch. Acct. II	13-5	14,744
11.	Winston, George	Reloc. Off. I	12-3	12,087	5/12/69	Reloc. Off. I	12-4	12,671
12.	Scotti, W. Walter	Admin. Asst. IV	12-2	11,530	11/3/69	Admin. Asst. IV	12-3	12,087
13.	Snyder, Ellen	Sr. Planner	12-1	11,000	11/3/69	Sr. Planner	12-2	11,530
14.	Browne, Joy	Asst. Dir. Soc. Serv.	12-1	11,000	11/17/69	Asst. Dir. Soc. Serv	12-2	11,530
15.	Draper, William	Sr. Rehab. Con. Anal.	11-3	10,874	11/20/63	Sr. Reh. Con. Anal.	11-4	11,398
16.	Gould, Karen	Sr. Neigh. Org. Sp.	11-1	9,900	5/22/67	Sr. Neigh. Org. Sp	11-2	10,375
17.	Cooper, Edward	Site Off. Mgr. I	10-5	10,732	11/19/62	Site Off. Mgr. I	10-6	11,249

Name	Position Class.	G-S	Salary	Review		G-S	Salary
				Date	To Class.		
18. Warner, Marie	Bus.Rel.Sp.IV	10-4	\$10,240	11/17/69	Bus.Rel.Sp.IV	10-5	\$10,732
19.# Russell, Homer	Arch. II	10-4	10,240	11/6/70	Admin.Asst.IV	12-1	11,000
20.# Costa, William	Tech. IV	10-4	10,240	11/14/66	Ch.Gr.Des.	12-1	11,000
21. Shea, Anne	Spec.Prog.Asst.	10-1	8,900	11/29/65	Sp.Prog.Asst.	10-2	9,325
22. Weinstein, Sharon	Planner III	10-1	8,900	11/17/69	Planner III	10-2	9,325
23. Hsu, Helen	Neigh.Org.Sp.IV	10-1	8,900	11/27/67	Neigh.Org.Sp.IV	10-2	9,325
24. O'Brien, Cyril	Compliance Asst.	9-2	8,380	11/3/69	Compliance Asst	9-3	8,779
25. Delco, Ernest	Rehab.Con.Anal.III	9-1	8,000	11/3/69	Rehab.Con.An.III	9-2	8,380
26. Gannon, Teresa	Admin. Secy	8-4	8,272	11/26/62	Admin.Secy	8-5	8,666
27. Terrell, Mildred	Neigh.Org.Sp.II	8-2	7,540	5/22/67	Neigh.Org.Sp.II	8-3	7,897
28. Cunningham, Margaret	Tech.II (Dev.)	8-2	7,540	11/17/69	Tech.II (Dev.)	8-3	7,897
29. Truslow, Nancy	Sr.Draftsman I	8-2	7,540	11/3/69	Sr.Drafts.I	8-3	7,897
30. St.Charles, Constant	Tech.II (Eng.)	8-1	7,200	11/3/69	Tech.II (Eng.)	8-2	7,540
31.* Mendes, William	Supt.of Maint.II	8-1	7,200	11/10/69	Supt Prop Mgmt II	9-1	8,000
32. Larson, Frances	Rehab.Fin.Sp.I	7-5	7,814	11/15/65	Tech II (Dev.)	7-6	8,185
33. Markey, Lucille	Secy Steno III	7-4	7,461	11/3/69	Secy Steno III	7-5	7,814
34. Noonan, Dorothy	Secy Steno III	7-4	7,461	11/8/63	Secy Steno III	7-5	7,814
35. Eldredge, Paul	Admin.Clerk I	7-3	7,125	11/12/63	Admin.Clerk I	7-4	7,461

<u>Name</u>	<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review</u>		<u>Position Class.</u>	<u>G-S</u>	<u>Salary</u>
				<u>Date</u>	<u>To</u>			
36.* Collins, Margaret	Secy Steno III	7-2	\$ 6,805	5/8/67		Admin.Clk. II	8-2	\$ 7,540
37. Dummott, Olga	Reloc.Spec. I	7-2	6,805	5/27/69		Reloc.Sp. I	7-3	7,125
38. Kennedy, George	Tech. I (Des.)	7-1	6,500	5/12/69		Tech. I (Des.)	7-2	6,805
39.* Sturtevant, Edward	Draftsman III	7-1	6,500	5/12/68		Sr.Drafts.I	8-1	7,200
40.* Martignetti, David	Draftsman III	7-1	6,500	11/13/67		Tech.II (Zon.)	8-1	7,200
41.* Gordon, Keith	Rehab.Fi.Sp.I	7-1	6,500	11/3/69		Reh.Fi.Sp.II	8-1	7,200
42. Palmer, Nancy	Secy Steno II	6-2	6,175	11/3/69		Secy Steno II	6-3	6,464
43.# Brosnan, Mary	Secy Steno I	5-6	6,782	11/3/61		Secy Steno II	6-5	7,085
44.* Berman, Carol	Sr.Clk Steno	5-4	6,189	11/15/65		Secy Steno II	6-4	6,767
45. McInnis, Madeline	Secy Steno I	5-2	5,650	5/9/66		Secy Steno I	5-3	5,913
46.* Scalfani, Katherine	Sr.Clk Typist	4-5	5,992	5/6/68		Sr.Clk Steno	5-5	6,478
47.* Masters, Margaret	Sr.Clk Typist	4-4	5,726	5/27/68		Secy Steno I	5-4	6,189
48.* Harris, Mildred	Sr.Clk Typist	4-3	5,472	11/6/70		Secy Steno I	5-3	5,913
49.* Winbush, Ernest	App.Drafts.II	4-3	5,472	5/12/69		Draftsman I	5-3	5,913
50. Jones, Beryl	App.Drafts.II	4-1	5,011	11/3/69		App.Drafts.II	4-2	5,230

% No Increase since December 1968, except C.O.L. This Increase is recommended to bring the Director of Planning up to a comparable salary with the Director of Urban Design.

* Promotion - to fill vacancy and/or reward superior performance.

Reclassification to higher grade with salary increase equivalent to step increase.

